



CITY FINANCE AND GOVERNANCE COMMITTEE MINUTES

for the meeting

Tuesday, 21 March 2023

in the Colonel Light Room, Adelaide Town Hall

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Present – The Right Honourable the Lord Mayor, Dr Jane Lomax-Smith
Councillor Dr Siebentritt (Chair)

Councillors Abrahamzadeh, Couros, Giles, Hou, Li (Deputy Chair), Martin (Deputy Lord Mayor) and Noon

1 Acknowledgement of Country

The Chair stated:

‘Council acknowledges that we are meeting on traditional Country of the Kaurna people of the Adelaide Plains and pays respect to Elders past and present. We recognize and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kaurna people living today.

And we also extend that respect to other Aboriginal Language Groups and other First Nations who are present today.’

2 Apologies and Leave of Absence

Apology:

Councillor Davis

On Leave:

Councillors Elliott and Snape

3 Item 3 - Confirmation of Minutes

Moved by Councillor Noon,
Seconded by Councillor Hou -

That the Minutes of the meeting of the City Finance and Governance Committee held on 7 February 2023, be taken as read and be confirmed as an accurate record of proceedings.

Carried

4 Workshops

5 Item 4.1 - Draft 2023/24 AEDA Business Plan and Budget

Discussion Facilitators:

Greg Ratsch, Acting Managing Director, Adelaide Economic Development Agency
Andrew White, Executive Manager, Rundle Mall Management

Precis of Topic:

A workshop was provided to Members, to seek feedback on planned actions in the draft Adelaide Economic Development Agency (AEDA) 2023/23 Business Plan and Budget.

During the discussion, Councillor Li entered the Colonel Light Room at 5.55 pm.

6 Item 4.2 - Draft 2023/24 ACMA Business Plan and Budget

Discussion Facilitators:

Theo Maras, Chair, Adelaide Central Market Authority
Jodie Kannane, General Manager, Adelaide Central Market Authority

Precis of Topic:

A workshop was provided to Members, to seek feedback on planned actions in the draft ACMA 2023/24 Business Plan and Budget.

With consent of the meeting, the Chair advised the meeting that Item 6.1 – ACMA Strategic Plan 2023-28, would be considered prior to Item 4.3 – Workshop – Fees and Charges 2023-24.

7 Reports for Recommendation to Council

8 Item 6.1 - ACMA Strategic Plan 2023–28

Theo Maras, Chair, Adelaide Central Market Authority, provided a precis of the item.

Discussion ensued

It was then -

Moved by Councillor Abrahamzadeh,
Seconded by Councillor Noon -

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL:

That Council:

1. Adopts the Adelaide Central Market Authority Strategic Plan 2023-28, as detailed in Attachment A to Item 6.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 March 2023.

Carried

9 Workshops

10 Item 4.3 - Fees and Charges 2023-24

Discussion Facilitators:

Anthony Spartalis, Associate Director, Finance and Procurement, City of Adelaide
Stephen Zaluski, Acting Chief Operating Officer, City of Adelaide
Clare Mockler, Chief Executive Officer, City of Adelaide
Shaun Coulls, Acting Associate Director Strategic Property and Commercial, City of Adelaide

Precis of Topic:

A workshop was provided to Members, to seek Members feedback on the principles and considerations for setting Fees and Charges.

Councillor Abrahamzadeh left the meeting at 7.10 pm.

11 Item 4.4 - 2023/24 Business Plan & Budget - Rating Approach and Process

Councillor Giles left the Colonel Light Room at 7.12 pm.

Discussion Facilitators:

Anthony Spartalis, Associate Director, Finance and Procurement, City of Adelaide
Clare Mockler, Chief Executive Officer, City of Adelaide

Precis of Topic:

A workshop was provided to Members, to seek Members feedback on the principles and considerations for setting Fees and Charges.

Councillor Giles re-entered the Colonel Light Room at 7.13 pm.

12 Item 4.4 - Undertaking - 2023/24 Business Plan & Budget - Rating Approach and Process

In response to queries from Councillor Martin, Deputy Lord Mayor, an undertaking was given to re-examine the land use, for rating purposes, applied to a vineyard attached to a church in North Adelaide.

Adjournment

With consent of the meeting, the Chair adjourned the meeting for a period of 5 minutes at 7.55 pm, at which point Councillor Hou left the meeting.

The meeting resumed at 7.59 pm, with the following members present:

The Right Honourable the Lord Mayor, Dr Jane Lomax-Smith, Councillor Siebentritt (Chair) and Councillors Couros, Giles, Li, Martin (Deputy Lord Mayor) and Noon.

13 Reports for Noting

14 Item 5.1 - 2022/23 Q4 Quarterly Forward Procurement Report

Moved by the Lord Mayor,
Seconded by Councillor Giles -

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE:

1. Notes the Procurements set out in Attachment A to Item 5.1 on the Agenda for the meeting of the City Finance and Governance Committee, held on 21 March 2023, which will be released to the market during Quarter 4 of the 2022/223 financial year.

Discussed ensued

The motion was then put and carried

15 Item 5.1 - Undertaking - 2022/23 Q4 Quarterly Forward Procurement Report

In response to queries from Councillor Martin, Deputy Lord Mayor, undertakings were given to provide information back to Members on the following queries:

- In respect to the \$3m allocated to the Hutt Street entry statement, assuming it is State Government funds, is there any intention for Council to see a plan or something that would represent what the procurement is seeking, the tender? An undertaking was given to provide Members with information on, at what point the plan would come back to Council.
- Can administration advise why, for the North South bikeway the stretch from Rundle Street to North Terrace is \$2.7m, when the Carrington to Rundle Street cost \$3m, is it to be an upgraded version of what is already in existence from Rundle to Carrington or was that cost unanticipated?

16 Reports for Recommendation to Council

17 Item 6.2 - Financial Principles to Build the 2023-24 Budget

Stephen Zaluski, Acting Chief Operating Officer, City of Adelaide provided a precis of the item.

Discussed ensued

It was then –

Moved by the Lord Mayor,
Seconded by Councillor Couros -

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL:

That Council:

1. Adopts the financial principles to guide the preparation of the draft 2023-2024 Business Plan and Budget (BP&B) as at Attachment A to Item 6.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 March 2023.

Carried

18 Item 6.3 - Cybersecurity Update

Stephen Zaluski, Acting Chief Operating Officer, City of Adelaide provided a precis of the item and Sonjoy Ghosh, utilising a PowerPoint presentation, gave an update and strategy overview.

Discussed ensued

It was then –

Moved by Councillor Noon,
Seconded by Councillor Couros -

THAT THE CITY FINANCE & GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL:

That Council:

1. Notes the cyber security principles that provide strategic guidance on how we protect our systems and data from cyber threats.
2. Notes Council's current baseline achievement against the Essential Eight maturity model.
3. Endorses the four-year plan in Attachment A to Item 6.3 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 March 2023.

The PowerPoint presentation utilised, can be viewed for information, at the conclusion of these minutes.

19 Item 6.4 - Meeting Procedures

Stephen Zaluski, Acting Chief Operating Officer, City of Adelaide provided a precis of the item.

Discussed ensued

It was then –

Moved by Councillor Couros,
Seconded by Deputy Lord Mayor, Councillor Martin -

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE:

1. Defers the item to a workshop.

Carried

20 Item 6.5 - Kadaltilla Charter Amendment

Ilia Houridis, Director City Shaping, City of Adelaide provided a precis of the item.

Discussion ensued

It was then –

Moved by Councillor Giles,
Seconded by Deputy Lord Mayor, Councillor Martin -

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL:

THAT COUNCIL:

1. Approves amending clause 1.1 of the 'APLA Charter' to amend the branding of the Adelaide Park Lands Authority from 'Kadaltilla / Park Lands Authority' to 'Kadaltilla / Adelaide Park Lands Authority'.
2. Approves amending the title of the Charter from the 'APLA Charter' to the 'Kadaltilla Charter'.
3. Notes that the revised Charter, Attachment A to Item 6.5 on the Agenda for the meeting of the City Finance and Governance Committee held on 21 March 2023, will be sent to the Minister for Planning, Hon Nick Champion MP, for consultation. Following consultation, the revised Charter will require a gazettal notice to be published.
4. Notes the revised logo to be implemented pending the Charter amendment being approved by Council, the Minister for Planning, Hon Nick Champion MP, and gazettal.

Carried

Closure

The meeting closed at 8.46 pm

Councillor Dr Siebentritt
City Finance and Governance Committee Chair

Documents Attached:

Minute 18 - Item 6.3 – Cybersecurity Update - PowerPoint Slides

Cyber Security

Update and Strategy Overview

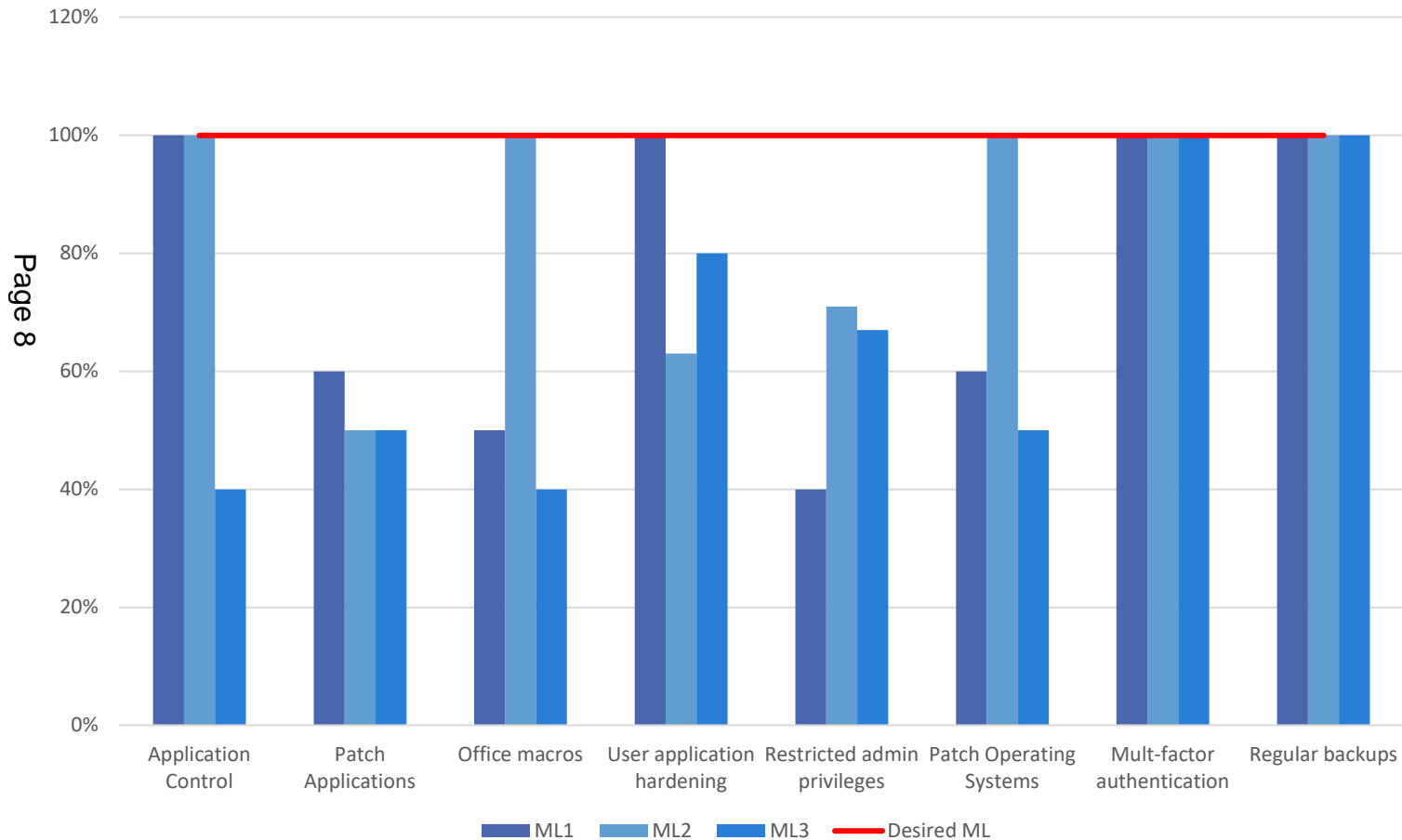


Cyber security background

- Our formal cyber security activities started as part of our PCI compliance activities (started in 2018-19)
 - Introduction of mandatory cyber awareness training
 - Security hardening, multi-factor authentication, etc...
- As part of our ongoing program, recently we have completed the following activities:
 - Essential 8 baseline
 - Simulated cyber attack
 - Executive cybersecurity emergency management awareness activity

Essential 8 baseline results

Essential 8 Maturity Baseline Assessment



- Baseline assessment against ACSC Essential 8 Maturity model
- Desired maturity level is '3' (highest)
- Assessed by independent 3rd party assessor

Cyber Risk Landscape

Disruption to Service:

External threat actors (criminals, nation states, activists) seek to deny access to (DoS), disrupt, deface and inappropriately access and use our systems and resources

If we don't protect our systems from external malicious disruption or influence, critical business process will be negatively impacted effecting the student experience, our ability to produce research and engage with our communities.

Reputational Risk:

Cyber incidents can be highly visible in the media and broadly reported and discussed.

If we fail to broadly address cyber threats and account for reputational considerations, suffer impact due to perceived negativity about our brand, and degradation of our partnerships.

Loss of Data:

Data is valuable and desirable for cyber criminals, nation states and malicious individuals to attain (theft) or deny access to (ransomware). Threats can be external actors, external actors who have managed to gain internal access, or internal. As a custodian of data (including sensitive research), its loss can not only affect USQ, but also those we hold data on behalf of.

If we don't protect our data, we run the risk of reduced user confidence, negative media coverage, negative external compliance scrutiny and impacted business processes.

Cyber Risk Landscape (continued)

Financial Impact:

Key business process are increasingly **digitised and critical** to 'normal' business operation.

If we don't pay attention to cyber fraud, financially motivated threats, or business interruption motivated attacks, CoA faces a potential financial impact, impacting our ability to deliver for our community, ensure long term sustainability and growth imperative.

Third Party Risk:

We **partner with and consume** services from external organisations. They have risks which we must be aware of and manage to mitigate impact upon CoA.

If we don't effectively manage our external partners, we risk failing to meet our aspirations and expectations due to failings in our supply chain and our partners.

Regulatory and Compliance:

Government, regulators, funding bodies and partners **have expectations** and requirements. Expectations for protection against foreign and domestic interference is increasing and is forecast to continue to increase.

If we fail to maintain compliance, we will be subject to negative public and regulator perception, and increased cost of compliance going forward.

Cybersecurity Mission

To support CoA's strategic objective by securely enabling its initiatives and operations while protecting it from threats to the availability, integrity and confidentiality of systems and data protecting it from threats.

We will do this by establishing 4 key pillars:

Govern	Protect	Detect	Respond & Recover
<ul style="list-style-type: none">• Maintain and Review our Strategies• Consult with stakeholders• Oversight on major initiatives• Monitor key risks & metrics• Ensure we resource appropriately	<ul style="list-style-type: none">• Secure our network perimeter• Harden our devices and end points• Mitigate phishing attacks• Control identity and Access• Build Awareness & Education	<ul style="list-style-type: none">• Seek external threat intelligence• Monitor for anomalies• Monitor systems, end points and access• Data loss prevention	<ul style="list-style-type: none">• Automate response and recovery where possible• Analyse incidents• Communicate,• Practice recovery

We will be doing this by

Govern	Protect	Detect	Respond & Recover
<ul style="list-style-type: none"> • Maintain and Review our Strategies • Consult with stakeholders • Oversight on major initiatives • Monitor key risks & metrics • Ensure we resource appropriately 	<ul style="list-style-type: none"> • Secure our network perimeter • Harden our devices and end points • Mitigate phishing attacks • Control identity and Access • Organisational Awareness & Education 	<ul style="list-style-type: none"> • Seek external threat intelligence • Monitor for anomalies • Monitor systems, end points and access • Data loss prevention 	<ul style="list-style-type: none"> • Automate response and recovery where possible • Analyse incidents • Communicate, • Practice recovery

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- ✓ Develop Cyber Strategy
- ✓ Benchmark against Essential 8
- LGITSA Cybersecurity Framework
 - Data Identification and classification of Personal Identifiable Information (PII) @ CoA
- Implement regular internal and independent cyber security testing and auditing
 - i.e. phishing attacks
- Review and reduce PCI CDE scope
- Establish Cyber security KPIs

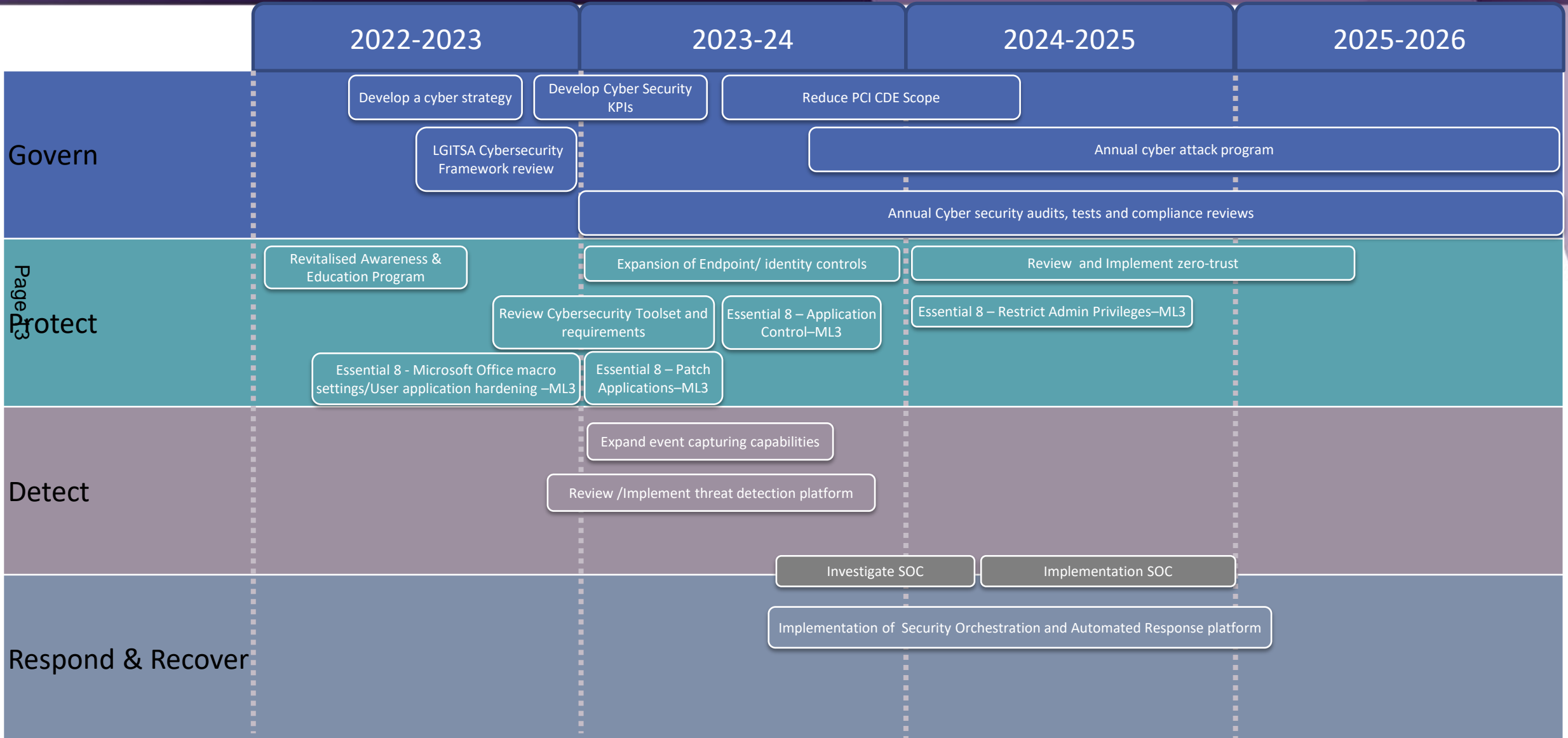
- ✓ Update and revitalise Awareness & Education Program
- ✓ Phishing Simulation
- Review and implement Cybersecurity toolsets that enable:
 - Endpoint/identity controls
- Complete Essential 8 maturity level 3 controls

- Expand event capture and analysis capabilities
- Review and implement Cybersecurity toolsets that enable:
 - Network Threat Analytics
 - Threat Intelligence

- Review and implement Cybersecurity toolsets that enable:
 - Security Orchestration, Automation & Response (SOAR)
 - Annual cyber attack program

Investigate cyber security operations centre (SOC)

When will we be doing this by



Key next steps

- Continue to work through remediation activities in the program of work
- Review current capacity and capability and realign internal resources where appropriate
- Develop business case submissions for the provision of new capabilities:
 - Security Orchestration and Automated Response platform
 - Event capture
 - Zero-trust network
 - Annual cyber attack program

Thank you!



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